

Conservation Information System

Training Exercises - Reports Sections

Guidelines for questions - For each answer use all programs and all modifiers, unless the question asks for more specific answers. Use Period of September 2002 unless otherwise indicated.

Section 1.1

1. Question: What are the National salaries, benefits, and supports costs for Conservation Reserve Program?

Answer: From report 1.1 – Salary – \$38,138,201, Benefits – \$9,499,253, Support Costs – \$16,744,745 for a total of \$64,382,220

2. Question: What were the total costs spent by Louisiana on Soil Survey and what percentage of this is support costs?

Answer: From report 1.1 – \$624,837 total and Support Cost = \$160,249. The support cost % = $\$160,249 / \$624,837 = 25.6\%$

Section 1.2

3. Question: How much was expended by St. Mary Parish, LA in Congressional District 03 and what program accounted for the highest cost?

Answer: From Report 1.2 – Select Louisiana and congressional district and scroll down to Congressional District 3 and look at ST Mary Parish – \$154,350 total and CTA-General was largest contributor with \$125,822.

4. Question: As of July 2002 what State showed the most costs associated with CRP General Signups? What was their cost?

Answer: From Report 1.2, select program modifier CRP General Sign-up offers and scroll down through state list. – Illinois , \$59,683. WHY? Was there a general CRP sign-up? Most states have costs.

Section 1.3

5. Question: Based on total hours (Worked and Leave) what activities ranked 1st, 2nd, and 3rd for time reported to CTA-General?

Answer: From Report 1.3 Scroll down to CTA-General - #1 Planning Assistance – 2,822,143; #2 - Administrative Support Infrastructure Activities, 2,315,831; #3 – Management and Supervision – 2,008,529, #4 - Application Assistance 1,666,699

Section 2.1

6. Question: Based on place of performance, what are the hours worked and paid leave hours for the nation in the CTA program-general?

Answer: Report 2.1, scroll down to CTA-General – Total hours worked is 11,273,967 and total leave is 2,092,483.

7. Question: Based on the place of performance, how many hours worked for Maryland in the CTA-general program through July 2002?

Answer: Report 2.1, select July 2002 and Maryland, scroll down to CTA – General – 89,218

8. Question: How many hours were worked in the Maryland Ag Cost Share Program through July, 2002?

Answer: Report 2.1 select July 2002 and Maryland and Maryland Ag Cost Share Program - General – 368

Section 2.2

9. Question: How many hours were worked and what were the paid leave hours in the Southeast Region through September 2002?

Answer: Report 2.2 select September 2002, South East region – 3,637,720 hours worked and 698,393 leave hours

10. Question: How many hours were worked on Prior Year Contracts in the Southeast region through March 2002?

Answer: Report 2.2 select March 2002, Southeast region, and Prior year contracts – 44,720.

11. Question: How many hours were worked in Benton County, Washington State through July 2002?

Answer: Report 2.2 select July 2002, and Washington State and scroll down to Benton County – 4746

Section 2.3

12. Question: What are the leave hours (paid and unpaid) and associated salaries and benefits for the Michigan State Office in Ingham County, Michigan?

Answer: Report 2.3 select Michigan, July 2002, by County Office and scroll down to the Michigan State office charges under Ingham County – Paid leave (16989+5520 = 22509) and unpaid leave (258), salary cost of \$598,504 and benefits of \$138,733 for a total salaries and benefits of \$737,237

Section 2.4

13a. Question: By duty station, how many hours were worked in Clarkston Service Center, Washington State? 13b. Which county had the most hours worked in it from the Clarkston Service Center.

Answer: 13a. Report 2.4 select Washington State, September 2002, select Clarkston Service Center or scroll down to Clarkston Service Center – 3595 hours worked in Clarkston Service Center and locate Asotin County, WA with 2,999 hours.

Conservation Information System
Training Exercise - Reports Section 3 through 8

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Section 3.1

1. Question: What is the goal for the Environmental Quality Incentive Program for Progressive planning on Cropland for the second quarter of FY02 for the Midwest Region and what percent of the goal has been accomplished?

Answer: From report 3.1 – Select EQIP, Progressive Planning on Cropland and Midwest region and the 2nd quarter – 66,250 acres goaled and 39% or 25,948 acres completed.

Section 5.1

2. Question: How many dollars worth of contributions towards NRCS programs have been contributed during the first quarter of FY2003?

Answer: (Note: the answer to this question will change depending upon the amount of contributions entered on a daily basis) From report 5.1, select 1st quarter 2003 = \$64,994,494

Section 6

3. Question: How many dollars have been outlaid for the soil survey program in Alaska for the prior year, through July 2002?

Answer: Report 6.1, select Alaska and prior year through July 2002 and scroll down to the Soil Survey Program. – \$139,214

4. Question: How many dollars have been outlaid in FY2002 for the RC&D program?

Answer: Select report 6.1 or 6.2 or 6.3 and select September 2002 and CY Outlays for all Obligations for the RC&D program = \$49,594,842

5. Question: Which region had the largest amount of RC&D funds outlaid during FY2002?

Answer: Select report 6.2 or 6.3 and select September 2002 and CY Outlays for all Obligations and locate the RC&D program column and the region with the largest expenditure. Southeast with \$9,867,084.

6. Question: Of the RC&D funds outlaid this fiscal year how many of them were outlaid for obligations that occurred in a prior fiscal year?

Answer: Select report 6.1 or 6.2 or 6.3 and select December 2003 and CY Outlays for PY Obligations and locate the RC&D program column. \$2,425,184.

Section 7.1

7. Question: What are the total hours worked and leave hours and associated salaries and benefits for the staff function of “Technical Leadership-Support” for Idaho in EQIP through September 2002?

Answer: Select report 7.1, September 2002, Idaho, and scroll down to EQIP – $3828+653 = 4481$ total hours and associated salaries are \$ 99,572 and benefits are \$25,094.

8. Question: What is the total cost for the function “field activities” for the CTA General program for South Carolina through September 2002?

Answer: Select report 7.1, September 2002, South Carolina, and CTA General and the “Field Activities” function amount is \$5,495,804.

Section 7.2

9. Question: What is the total cost of field activities for all programs through the 3rd quarter of FY02 for the second congressional district in Arkansas?

Answer: Select Report 7.2, June 2002 and Arkansas, refresh, and select congressional district county, refresh and scroll down to the 2nd congressional district - \$ 3,821,504

Section 8.1

10. Question: What are the FY02 TA Total obligations for the RC&D program for Louisiana?

Answer: Select report 8.1, Louisiana, September 2002, and scroll down to the RC&D program- \$ 802,700.

Section 8.2

11. What are the total TA costs spent by Louisiana on RC&D for FY02?

Answer: From report 1.1 or report 8.2 – \$681,720 total

12. What is the difference between TA costs and TA Obligations for Louisiana for RC&D for FY02 and how do you explain the difference?

Answer: Answer: From report 8.3 = \$120,980

Note that the answer for questions 10, 11 and 12 can be obtained in one report using 8.3.

Section 8.4

13. How many dollars of unpaid obligations exist in the Colorado River Basin Salinity Program as of December, 2003.

Answer: From Report 8.4 = \$314,816

13a. Can these obligations be immediately de-obligated?

Answer: They should not be de-obligated without doing research at the document level.

Section 8.5

14. How many TA dollars does Arkansas have for BFY 1998 that are not outlaid as of December 2003.

Answer: \$19,585

14a. How many of them can be recovered to the current year?

Only the programs that are no-year funds can be recovered to the current fiscal year (All of the discretionary funds are no-year funds with the exception of Watershed Planning). Report 8.5 \$19,585 Total TA less the up-paid obligations for the annual funds = \$2825 so \$16,790 are recoverable if they are no-longer valid obligations.